# sify safescrypt '

## **Digital Signature Certificate Subscription Form**

Class 2 Individual Signing	1 Year Request Id:
Class of Certificate Class 3 With Org Name Encryption	2 Years
Section 1: Subscriber Details	
Name*:	
Designation :	
Date of Birth*: DDMMMYYYYY Gender *: Male Female * Self Attested Photo	
Address (Residential address in case of Individual or Organization address in case of DSC	with ORG )
Organisation Name * :	
Door No/Building Name * :	
Road/ Street/ Post Office * :	Use blue-ink only including signature.
Town/ City/ District * :	● Ensure the Name, Designa-
State/ Union Territory * :	tion, Address and Contact number of the attesting officer in at least one of the at-
Country* : PIN Code*	testation document.
Telephone Number* (with STD Code):	
Mobile Number* :	
Email id* :	
Section 2: Identity Proof Details	
Photo Identity Proof *	Address Proof *
Identity Proof Name (Eg: Pan Card, DL, Passport,)	Address Proof Name
Identity Proof Number	( Eg: Passport, DL, Latest Telephone Bill,)
Note*: Subscriber's signature should appear on the Photo ID Proof.	
Section 3: Declaration	
I hereby declare that all the information provided in this Subscription form for the purpose of obtaining a digital certificate is true and correct to the best of my knowledge. I am aware, as a subscriber for the digital signature certificate, the duties and responsibilities which are applicable under the SafeScrypt	
CA CPS (https://www.safescrypt.com/pdf/cps.pdf) and also under the Section 71 of IT Act which stipulates that if anyone makes a misrepresentation or	
suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.	
Signature of the Subscriber*	
Date*: D D M M Y Y Y P Place*:	
Note*: Subscriber has to sign before the Authorised LRA/Partner for Class 3 DSC.	
Section 4: Authorisation	
A 1	wledge by my signature, that the Subscriber information in this document
is complete and accurate as per our office records. I fully understand that the Subscriber is responsible to transact on the Organisation's behalf and I will ensure timely revocation of Digital Signature Certificate in case the employee leaves the company in future.	
Signature & Organisation seal*	
For office use only	
Attestation By Sify Authorised LRA/Partner* (For Class3DSC Only)	
I hereby declare that the subscriber has personally appeared before me and so original document copies.	ubmitted the Partner Name:
Signature and Seal *	Sify RA:
Date * D D M M Y Y Y Name *	Date of Issuance:
Note*: Safescrypt at its discretion, will make a telephone call to verify the details of the Subscriber.	

SafeScrypt CA Services brought to you by:
Sify Technologies Limited, 2nd Floor, Tidel Park, #4 Rajiv Gandhi Salai, Taramani, Chennai - 600 113. E-Mail: enquiries@safescrypt.com



Enquiry & Support: 9004848149, 9820575636

### **Application For Class – III**

(For Pvt. or Limited Company)

(For E-Tenders Of All Authorities In All States And Union Teretories)

- Your E-Mail Id & Mobile No. Must Be Different For Every Application.
- Please Sign The Application / Photo Across In Blue Ink Only.
- Please Give Proper Mobile Number It Will Be Verified By The Authority.

(The Client Have To Send A Verification Sms Through This Mobile To Registered Authority As Their Mobile Verification)

#### **Documents Needed:**

- 1. Pan Card Of Appicant And Company Both.
- 2. Address Proof Of Applicant
- 3. Other Director Pan Card Copy
- 4. Certificate Of Incorporation
- 5. Aoa & Moa (1st & 2nd Pages)
- 6. Bank Statement Of Company (Latest)
- 7. Audit Report Along With Annual Return Pertaning To Last Financial Year
- 8. Board Resolution (For Authorized Applicant To Issue Class Iii Digital Signature)
- 9. Application Fees In Cash/Cheque (Cheque In The Name Of "Digisign Friends")
- 10. Unique Email Id And Phone Number (Please Give Correct Email Id & Phone Number –

After Registration We Can't Enable To Change) The Applicant Has To Send A Verification Sms And Will Have To Upload A Video Verification For This Dsc.

\*\* Take Signature Of Applicant On Photo Across and in Section 3

- \*\* Self Attestation On All Above Documents With Company's Stamp.
- \*\* Please Take a Signature of Other Director In Section 4 On Enclosed Application With Co. Stamp.
- \*\* Please Do Not Ignore Any Documents From Above List All Are Required.



Enquiry & Support: 9004848149, 9820575636

### **Application For Class – III**

(For Proprietory Firm)

(For E-Tenders Of All Authorities In All States And Union Teretories)

- Your E-Mail Id & Mobile No. Must Be Different For Every Application.
- Please Sign The Application / Photo Across In Blue Ink Only.
- Please Give Proper Mobile Number It Will Be Verified By The Authority.

(The Client Have To Send A Verification Sms Through This Mobile To Registered Authority As Their Mobile Verification)

#### **Documents Needed:**

- 1. Photo Signed Across On The Application Form.
- 2. Pan Card Of Applicant.
- 3. Address Proof Of Applicant.
- 4. Business Document Any Registration (Vat/St/S&E).
- 5. Statement Of Firm's Bank Account (First And Second Page) Latest.
- 6. Annual Income Tax Return Copy 1st & 2nd Page Only Of Last Financial Year.
- 7. Unique Email Id And Phone Number (Please Give Correct Email Id & Phone Number After Registration We Can't Enable To Change) The Applicant Has To Send A Verification Sms And Will Have To Upload A Video Verification For This Dsc.
- \*\* Take Signature Of Applicant On Photo Across and In Section 3
- \*\* Self Attestation On All Above Documents With Company's Stamp.
- \*\* Please Also Sign As Proprietor In Section 4 Of Application With Company's Stamp.
- \*\* Please Do Not Ignore Any Documents From Above List All Are Required.



Enquiry & Support: 9004848149, 9820575636

### **Application For Class – III**

(For Partnership Firm)

(For E-Tenders Of All Authorities In All States And Union Teretories)

- Your E-Mail Id & Mobile No. Must Be Different For Every Application.
- Please Sign The Application / Photo Across In Blue Ink Only.
- Please Give Proper Mobile Number It Will Be Verified By The Authority.

(The Client Have To Send A Verification Sms Through This Mobile To Registered Authority As Their Mobile Verification

#### **Documents Needed:**

- 1. Pan Card Of Applicant
- 2. Address Proof Of Applicant
- 3. Partnership Deed (Max Of First Three Pages Including List Of Partner And Authorised Signatories)
- 4. Company Pan Card
- 5. Statement Of Bank Account (1st & 2nd Page Only)
- 6. Itr Accompanied By Computation Of Income/Financial Statement Pertaning To Last Financial Years (1st & 2nd Page Only)
- 7. Other Partner Pan Card Or Any Other Id
- 8. Application Fees In Cash/Cheque (Cheque In The Name Of "Digisign Friends")
- 9. Unique Email Id And Phone Number (Please Give Correct Email Id & Phone Number After Registration We Can't Enable To Change) The Applicant Has To Send A Verification Sms And Will Have To Upload A Video Verification For This Dsc.
- \*\* Take Signature Of Applicant On Photo Across, In Section 3
- \*\* Self Attestation On All Above Documents With Company's Stamp.
- \*\* Please Take A Signature Of Other Partner In Section 4 On Enclosed Application With Co. Stamp.
- \*\* Please Do Not Ignore Any Documents From Above List All Are Required.